

When UPLOADING Conditions, CLICK on the **Conditions & Documents** TAB,  
**\*\*\*Please DO NOT upload into the Conditions section.**

**Loan Actions**

- Product & Pricing
- Submit Loan
- Automated Underwriting
- Lock Request
- Lock Extension
- Import Additional Data

Loan Summary 1003 **Conditions & Documents** Lock Information

**Conditions** Notification was sent to the lender on 07/05/15.

Search By Prior To <All> Search Clear

1-25 of 25 Expand All

Prior To	Condition Name	Date Added	Status	Status Date	Supporting Documents	
Approval	Proof of Appraisal Delivery	05/04/2015	Added	05/04/2015		Details
Approval	4506	05/04/2015	Cleared	05/05/2015		Details
Purchase	Legal:	05/08/2015	Added	05/08/2015		Details
Purchase	Income: Verbal Verification of Employment	05/08/2015	Added	05/08/2015		Details

**Uploaded Files** Upload File

0-0 of 0

Date	File Name	Conditions
------	-----------	------------

Scroll down to **Uploaded Files** and CLICK the **Upload File** button.

An **Upload File** screen will open. (SEE BELOW).

- BROWSE** and pick your file(s) for upload. **PDFs ONLY.**
  - Can combine multiple conditions into one PDF
  - MAXIMUM** file size is 20 mb
- Use to upload both **UW Conditions** and **Purchase Conditions**
  - Add Notes as to what you are uploading
- Use **check boxes** for item(s) you are uploading in your PDF(s).
- Prior Approval files:** Use this section to upload the **CLOSED LOAN PACKAGE (CLP)** with **CLP Submission Form.**
  - Make note that you are uploading the **CLP.**

**Upload File**

Select a file from your desktop to upload. Please indicate which conditions the file satisfies.

\* File Upload

Conditions

Conditions

- Conditions
- Proof of Appraisal Delivery
- 4506
- CORR sub form
- GFE
- Housing Counseling Form

Save Cancel

**ALWAYS USE this section to UPLOAD ANY and ALL CONDITIONS.**